

# HQ POCR Checklist for 241.4 Reviews

To be completed for all cases being transferred to HQCMU on an initial jurisdiction transfer or requiring a follow-up decision from HQCMU.  
List only actions that have occurred after the initial 90 day POCR was completed or since last worksheet was completed.

Field Office: FNL DCO: (b)(6)(7)(C) COB: Liberia COC: Liberia

A#: (b)(6)(7)(C) Alien's Name: (b)(6)(7)(C) Date removal period began: December 10, 2009

Date case completed and initially sent to HQ: 12/07/11 If follow-up review request, date case sent to HQ: \_\_\_\_\_

## List ALL the actions taken after the initial 90 day POCR worksheet or after last review worksheet:

Date(s) served I-229(a) 1) 07/07/11 2) \_\_\_\_\_ 3) \_\_\_\_\_

Date(s) served Instruction Sheet to Alien 1) 07/07/11 2) \_\_\_\_\_ 3) \_\_\_\_\_

Date case initially uploaded into eTD: 09/01/11

☐ Yes ☒ No Is this a possible 241.14 case. If so, forward to HQCMU upon determination immediately.

☐ Yes ☒ No Is this a Failure to Comply (FTC) Case? (If yes, the case remains with the field)

☐ Yes ☒ No If FTC, was the alien served with the I-229(a)? Date(s) Served: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

☐ Yes ☒ No Judicial Stay in effect? (If yes, the case remains with the field) Date of Stay: \_\_\_\_\_

☐ Yes ☒ No Habeas or Petition for Review pending? Court Venue: \_\_\_\_\_ Date filed: \_\_\_\_\_

List all follow-up actions taken to obtain a TD after the initial (90-day) POCR was completed. List the dates of all consulate/embassy follow-up contacts and the name of consular officer contacted. Also list any indications that a TD will be issued (and timeframe) or denied. NOTE: TD follow-up, at a minimum, must be done every 30 days.

Date	Consular/Embassy Person Contacted	Results regarding likelihood of issuance
1) 7/20/2011	(b)(6)(7)(C)	Called Consulate; no answer
2) 9/1/2011	(b)(6)(7)(C)	Called Consulate; no answer
3) 10/24/2011	(b)(5), (b)(6), (b)(7)(C)	Informed to follow up with HQ/TDU
4) _____	_____	_____
5) _____	_____	_____

List all contact with HQTU, starting with the initial request for assistance, which **must** have been sent after the 75<sup>th</sup> day post final order, if field efforts to obtain a TD have been unsuccessful. NOTE: Docket management, to include efforts to obtain a travel document, remains the field offices responsibility until the alien is removed. Furthermore, field offices are responsible for contacting HQTU, at a minimum, every 30 days.

Date	HQTU Officer Contacted	Results regarding likelihood of issuance
1) 9/7/2011	(b)(6)(7)(C)	Waiting for a response from Liberian Gov't. re: TD
2) 10/24/2011	(b)(6)(7)(C), (b)(5)	Emailed HQ/TDU for status update; still pending
3) 12/1/2011	(b)(6)(7)(C), (b)(5)	Nothing to report ; still pending
4) _____	_____	_____

Additional comments or information: (b)(6)(7)(C) (b)(5), (b)(6), (b)(7)(C), (b)(7)(C) (1)

Officer's email/in Outlook: (b)(6)(7)(C) Officer's telephone: (b)(6)(7)(C)

DO Signature: (b)(6)(7)(C) Date signed: 12/12/11

Supervisor's email in Outlook: (b)(6)(7)(C) Supervisor's telephone: (b)(6)(7)(C)

Supervisor's Signature: (b)(6)(7)(C) Title: SDDO

Revised April 2008

Date signed: DEC 12 2011

*Off. Enforcement and Removal Operations  
New Orleans Field Office*

U.S. Department of Homeland Security  
827 Forrest Avenue  
Gadsden, AL 35901



**U.S. Immigration  
and Customs  
Enforcement**

2

(b)(6)(7)(C)

(b)(6)(7)(C)

### **Decision to Continue Detention**

This letter is to inform you that your custody status has been reviewed and it has been determined that you will not be released from the custody of U.S. Immigration and Customs Enforcement (ICE) at this time. This decision has been made based on a review of your file and/or your personal interview and consideration of any information you submitted to ICE's reviewing officials.

You do have a final order of removal. You will be removed to your country of Liberia, once a valid travel document is received from your Consulate.

Based on the above, you are to remain in ICE custody pending your removal from the United States. You are advised that you must demonstrate that you are making reasonable efforts to comply with the order of removal and that you are cooperating with ICE's efforts to remove you by taking whatever actions ICE requests to effect your removal. You are also advised that any willful failure or refusal on your part to make timely application in good faith for travel or other documents necessary for your departure, or any conspiracy or actions to prevent your removal or obstruct the issuance of a travel document, may subject you to criminal prosecution under 8 USC Section 1253(a).

If you have not been released or removed from the United States by December 01, 2011, jurisdiction of the custody decision in your case will be transferred to the Headquarters Case Management Unit (HQCMU), Potomac Center North, 500 12th Street SW, Washington, DC 20024. HQCMU will make a final determination regarding your custody.

(b)(6)(7)(C)

Signature and Title of Deciding Official

09/17/2011  
Date

**FILE COPY**

Decision of Post Order Custody Review – Detain

(b)(6)(7)(C)

Page 2

**PROOF OF SERVICE**

**(1) Personal Service (Officer to complete (a) or (b) below.)**

(a) I (b)(6)(7)(C), Deportation Officer  
Name of ICE Officer Title

certify that I served (b)(6)(7)(C) with a copy of  
Name of detainee  
this document at (b)(6)(7)(C) on 9/19/2011 at 10:00 AM  
Institution Date Time

(b) I certify that I served the custodian \_\_\_\_\_  
Name of Official  
\_\_\_\_\_ at \_\_\_\_\_, on  
Title Institution  
\_\_\_\_\_ with a copy of this document.  
Date

**OR**

**(2) Service by certified mail, return receipt. (Attach copy of receipt)**

I \_\_\_\_\_, \_\_\_\_\_  
Name of ICE Officer Title  
that I served \_\_\_\_\_ and the custodian \_\_\_\_\_,  
Name of detainee Name of Official  
with a copy of this document by certified mail at \_\_\_\_\_ on \_\_\_\_\_.  
Institution Date

Detainee Signature:

(b)(6)(7)(C)

Date 9-20-11

( ) cc: Attorney of Record or Designated Representative

**FILE COPY**

**POST ORDER CUSTODY REVIEW WORKSHEET**

Detainee Name: (b)(6)(7)(C) AKA(S): (b)(6)(7)(C)  
 Date of Birth: (b)(6)(7)(C) A Number: (b)(6)(7)(C)  
 Place of Birth: Liberia Nationality: Liberia  
 Date of Last Arrival: (3) (b)(6)(7)(C), (b)(6)(7)(C) Place of Arrival: (4) (b)(6)(7)(C)  
 Status at Last Entry: IR6 Last Date into ICE Custody: (b)(6)(7)(C), (b)(6)(7)(C)

Entered ICE Custody From: ☒ Local, State, or Federal Institution  
 Institution Name/Location: (b)(6)(7)(C)  
☐ Other:

Deportation Case Officer: (b)(6)(7)(C) Review Date: September 1, 2011  
 Contact Phone #: (b)(6)(7)(C)

ICE Location Detained and DCO: (5) (b)(6)(7)(C)

**Deportation/Exclusion/Removal Proceedings**

List all Charges: 237(a)(2)(A)(iii)

Final Order date: 1/12/2010 By: ☒ IJ ☐ BIA ☐ Other:

☐ Appeal Waived ☐ Appeal Reserved ☒ Appeal Time Elapsed Never filed

Habeas filed: ☐ Yes/ Date & Location filed ☒ No

Stay Issued in Case: ☒ No ☐ Yes/Why and Who Issued

**Legal Representative / Attorney**

G-28 Filed: ☐ Yes ☒ No

Notification of Review Made: ☐ Yes ☒ No By:

Name of Representative / Attorney: N/A

Mailing Address: N/A

Telephone Number: N/A

Present during interview: N/A ☐ Yes ☒ No

(Rev. 1/19/05)

Page 1 of 8

Ref:

(b)(6)(7)(C)



**Immigration History:**

ICE arrest[s]/parole/bond/custody information/adjustment/benefits granted (TPS, DED, withholding, etc.)

6

(b)(6)(7)(C)

(b)(6)(7)(C)

NCIC Checks:

☒ Criminal History  
(State and Federal)

☐ No record Found

**Criminal History:** (list convictions, sentence, date, court, and include a summary of other NCIC arrests, failures to appear, etc) (DO NOT FORWARD A COPY OF THE NCIC PRINTOUT TO HQCDU)

TAC Clearance- <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Pending <input type="checkbox"/> Yes	Date Cleared		Date of Expiration	
7 (b)(6)(7)(C), (b)(7)(E)		Comments:		

8 (b)(6)(7)(C)				
----------------	--	--	--	--